



Republic of the Philippines  
Province of Pangasinan  
MUNICIPALITY OF BAYAMBANG

**OFFICE OF THE MUNICIPAL MAYOR**

**EXECUTIVE ORDER NO. 18**  
*Series of 2023*

**“RECONSTITUTING THE PROGRAM ON AWARD AND INCENTIVES  
FOR SERVICE EXCELLENCE (PRAISE) COMMITTEE.”**

**WHEREAS**, the revised policies on Employee Suggestion and Incentives Awards System (ESIAS) provided under CSC Resolution No. 010112 and CSC MC No. 01. 2021 to adopt PRAISE to be referred to as Agency PRAISE;

**WHEREAS**, there is a need for Agency PRAISE to be reconstituted and Strengthened to sustain its implementation;

**NOW, THEREFORE, I, MARY CLARE JUDITH PHYLLIS JOSE-QUIAMBAO**, by virtue of power and authority vested in me as Mayor of the Municipality of Bayambang, Pangasinan, do hereby reconstitute the Agency PRAISE Committee of this Municipality as follows.

**SECTION 1. COMPOSITION.** The Agency PRAISE Committee is hereby composed and reconstituted by the following members:

**CHAIRPERSON :** **MARY CLARE JUDITH PHYLLIS JOSE-QUIAMBAO**  
*Municipal Mayor*

**MEMBERS :** **ATTY. RODELYNN RAJINI A. SAGARINO-VIDAD**  
*Municipal Administrator*

**MR. RICKY V. BULALAKAW**  
*Information Technology Officer III*

**MS. NORA R. ZAFRA**  
*MGDH I (HRMO)*

**MR. PETER B. CARAGAN**  
*Municipal Budget Officer*

**MS. MA-LENE S. TORIO**  
*OIC-MPDC*

**MS. PRINCESITA R. SABANGAN**  
*President, Balon Bayambang Employees' Association*

*“Baley ko, Pawilen ko, Aroen ko, tan Tubungan ko”*



THE LONGEST BARBEQUE  
**8.016 KILOMETERS**  
April 4, 2014  
Bayambang, Pangasinan, Philippines



THE TALLEST BAMBOO SCULPTURE (Supported)  
**50.23M**  
April 5, 2019  
St. Vincent Ferrer Prayer Park  
Barangay Bani, Bayambang  
Pangasinan, Philippines

OFFICE OF THE MAYOR  
Municipal Hall, Roxas St. Zone II,  
Bayambang, 2423 Pangasinan  
(075) 633-1000 Loc. 100

**MRS. JOCELYN S. ESPEJO**

*Head, Mayor's Action Center*

**SECTION 2. PRAISE COMMITTEE.** The PRAISE Committee shall have the following specific responsibilities. It shall be responsible for the development, administration, monitoring and evaluation of the awards and incentives systems of this Municipal Government. As such, the Committee shall meet to perform the following tasks:

1. Establish a system of incentives and awards to recognize and motivate employees for their performance and conduct;
2. Formulate, adopt and amend internal rules, policies and procedures to govern the selection of nominees and the mechanism for recognizing the awardees;
3. Determine the form of awards and incentives to be granted;
4. Monitor implementation of approved suggestions and ideas through feedback and reports;
5. Prepare plans, identify resources and propose budget for the system on annual basis;
6. Document best practices, innovative ideas and success stories which will serve as promotional materials to sustain interest and enthusiasm;
7. Ensure that productivity, innovative ideas, suggestions and exemplary behavior can be identified, considered, managed, and implemented on a continuing basis to cover employees at all levels; and
8. Establish its own internal procedures and strategies, Membership in the Committee shall be considered part of the member's regular duties and functions.

**SECTION 3. SECRETARIAT.** The Municipal Mayor or authorized representative shall be responsible in overseeing the System's operations and the Human Resource Management Unit shall as serve the System's Secretariat.

**SECTION 4. FUNDING.** This Municipal Government shall allocate at least 5% of the HRD funds for the incorporation of the same in its annual Work and Financial Plan and Budget.

**SECTION 5. SEPARABILITY CLAUSE.** If any provision of the Executive Order is declared invalid or unconstitutional, the other provisions not affected thereby shall remain valid and subsisting.

**SECTION 6. EFFECTIVITY CLAUSE.** The AGENCY PRAISE shall become effective after final evaluation by the CSC. Subsequent amendments shall likewise be submitted to CSC for evaluation and shall take effect immediately.

**SECTION 7. COMMITMENT.** *"I hereby commit to implement and abide by the provisions of the AGENCY PRAISE which shall be the basis for the grant of awards and incentives including Productivity Incentive Bonus."*

The annual PRAISE Report shall be submitted to the CSC Regional Office concerned to enable our employees to qualify for nomination to the CSC-sponsored national awards.

*Done in the Municipality of Bayambang, Pangasinan, this 17<sup>th</sup> day of March 2023.*

**HON. MARY CLARE JUDITH PHYLLIS JOSE-QUIAMBAO**  
*Municipal Mayor*

