



OFFICE OF THE MUNICIPAL MAYOR

EXECUTIVE ORDER NO. 44

Series of 2023

“AN ORDER DESIGNATING MR. ISMAEL D. MALICDEM JR., HEAD-LOCAL CIVIL REGISTRAR’S OFFICE AS DATA PROTECTION OFFICER IN THE MUNICIPALITY OF BAYAMBANG, PANGASINAN”

WHEREAS, Republic Act No. 10173, An Act Protecting Individual Personal Information in Information and Communications Systems in the Government and the Private Sector, creating for this purpose a National Privacy Commission, and for other purposes or also known as “Data Privacy Act of 2012”;

WHEREAS, DILG Memorandum Circular No. 2018-36 dated March 19, 2018, Designation of Data Protection Officers pursuant to Republic Act. No. 10173, titled, “Data Privacy Act of 2012”;

WHEREAS, National Privacy Commission Circular 2022-04 Section 10, **Mandatory Appointment of DPO in the Government**, states that “A Government Agency is required to designate and register a DPO with a rank not lower than an Assistant Secretary or Executive Director IV in case the highest ranking official is a Department Secretary or a position of equivalent rank; at least Director IV level in case the highest ranking official is an Undersecretary or a position of equivalent rank; at least Director II level in case the highest ranking official is an Assistant Secretary or a position of equivalent rank; and at least a Division Chief in case the highest ranking official is a Regional Director or a position of equivalent rank. For Local Government Units (LGUs), the Provincial, City and Municipal levels shall designate and register a DPO with a rank not lower than Department Head”;

WHEREAS, all local government units are enjoined to expand the designation of Data Protection Officer in the Municipality;

NOW THEREFORE, I, MARY CLARE JUDITH PHYLLIS JOSE-QUIAMBAO, by virtue of the power and authority vested in me as Mayor of the Municipality of Bayambang, Pangasinan, do hereby order the Designation of **ISMAEL D. MALICDEM JR.** as Data Protection Officer in the Municipality of Bayambang, Pangasinan.

SECTION 1. CREATION. There shall be a Data Protection Office/Unit in the Municipality of Bayambang, Pangasinan.

SECTION 2. DUTIES AND RESPONSIBILITIES. The Data Protection Officer shall perform the following responsibilities:

“Baley ko, Pawilen ko, Aroen ko, tan Tubungan ko”



THE LONGEST BARBEQUE
8.016 KILOMETERS
April 4, 2014
Bayambang, Pangasinan, Philippines



THE TALLEST BAMBOO SCULPTURE (Supported)
50.23M
April 5, 2019
St. Vincent Ferrer Prayer Park
Barangay Beni, Bayambang
Pangasinan, Philippines

1. Collect information to identify the processing, operations, activities, measures, projects, programs and maintenance of individual personal information as prescribed under the National Privacy Commission;
2. Conduct regular assessments and audits to ensure data privacy;
3. Serve as the point of contact between the LGU and the relevant agencies and or authorities on subjects of data sharing ;
4. Maintaining records of all data processing activities conducted by the LGU;
5. Responding to data subjects to inform them about how their personal data is being used and what measures the LGU has put in place to protects their data; and
6. Ensuring that data subjects' requests to see copies of their personal data or to have their personal data erased are fulfilled or responded to, as necessary.

SECTION 3. SEPARABILITY CLAUSE. If any provision of the Executive Order is declared invalid or unconstitutional, the other provisions not affected thereby shall remain valid and subsisting.

SECTION 4. REPEALING CLAUSE. Executive Order No. 04 series 2023, Designation of Atty. Bayani B. Brillante as Data Protection Officer is hereby repealed.

SECTION 5. EFFECTIVITY CLAUSE. This Executive Order shall take effect immediately and will continue until amended or revoked.

Let copies of this Order be furnished to concerned departments/offices and barangays for their information and guidance.

Done in the Municipality of Bayambang, Pangasinan, this 5th day of May 2023.

HON. MARY CLARE JUDITH PHYLLIS JOSE-QUIAMBAO
Municipal Mayor

