



## OFFICE OF THE MUNICIPAL MAYOR

FIG

### EXECUTIVE ORDER NO. 16

*Series of 2021*

#### “AN ORDER CREATING THE BARANGAY AFFAIRS BUREAU”

**WHEREAS**, in line with the thrust of the thrust of the Municipality for participative governance with its component barangays, there is a need for the creation of a Barangay Affairs Bureau.

**NOW, THEREFORE, I, DR. CEZAR T. QUIAMBAO**, Municipal Mayor of the Municipality of Bayambang, Province of Pangasinan, by virtue of powers vested in me by law, do hereby order:

**SECTION 1. CREATION OF THE BARANGAY AFFAIRS BUREAU.** There shall be a Barangay Bureau, which shall be headed by a Bureau Chief, under the Office of the Municipal Mayor.

**SECTION 2. COMPOSITION.** The Barangay Bureau shall be headed by **ATTY. BAYANI B. BRILLANTE JR.** and **three (3) Staff Members to be designated by him.**

**SECTION 3. DUTIES AND RESPPONSIBILITIES.** The Chief of the Barangay Bureau shall have the following functions:

1. Formulate policies, plans and programs that will promote barangay and resident cooperation and participation in the political development of the Municipality;
2. Formulate, prescribe and periodically evaluate municipal development policies, plans, programs and project designs to enhance the participation of the barangays in planning and implementation;
3. Extend consultation service and advice to barangays on barangay affairs;
4. Formulate policies, plans, programs and activities that will enhance the capabilities and leadership qualities of barangay officials;
5. In coordination with the MLGOO, provide continuing information dissemination to the constituent barangays on municipal development efforts, ordinance, regulations and other issuances of the Municipal Government;
6. Study the BRCBMS and establish and maintain the barangay socio-economic profiles;
7. Initiate projects on community development strategies and approaches in close coordination with the Liga ng mga Barangay;
8. Provide services and assistance to the Liga ng mga Barangay and Barangay Councils on matters affecting barangay officials' insurance, hospitalization, continuing education and other benefits law provided by law or ordinance;
9. Provide situational and political analysis for the Municipal Mayor regarding barangay affairs;

*“Baley ko, Pawilen ko, Aroen ko, tan Tubungan ko”*



THE LONGEST BARBEQUE  
**8.016 KILOMETERS**  
April 4, 2014  
Bayambang, Pangasinan, Philippines



THE TALLEST BAMBOO SCULPTURE (Supported)  
**50.23M**  
April 5, 2019  
St. Vincent Ferrer Prayer Park  
Barangay San, Bayambang  
Pangasinan, Philippines

OFFICE OF THE MAYOR

Municipal Hall, Roxas St. Zone II,  
Bayambang, 2423 Pangasinan  
(075) 633-1000 • Loc. 100

10. Provide assistance on Barangay Complaints and Inquiries by receiving and recording the nature of complaints, giving advice or recommendations based on Republic Act 7160, forwarding the document to the Department or Office concerned and/or endorsing the complaint to Sangguniang Bayan; and
11. Perform other related functions as may be assigned by the Mayor.


**SECTION 4. SEPARABILITY CLAUSE.** If any provision of the Executive Order is declared invalid or unconstitutional, the other provisions not affected thereby shall remain valid and subsisting.

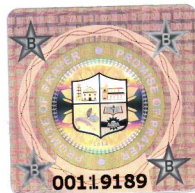
**SECTION 5. REPEALING CLAUSE.** All other orders, rules, regulations and issuances, or parts thereof, which are inconsistent with this Order, are hereby repealed, amended or modified accordingly.

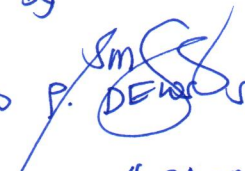
**SECTION 6. EFFECTIVITY CLAUSE.** This Executive Order shall take effect immediately and will continue to take effect until amended or revoked.

Let copies of this Order be furnished to offices and departments concerned, the Municipal Local Government Operations Officer and all Barangays for their information and guidance.

*DONE in the Municipality of Bayambang, Pangasinan, this 28<sup>th</sup> day of April, 2021.*

  
**DR. CESAR QUIAMBAO**  
*Municipal Mayor*



Received by  
SERGIO P.  SANTOS  
4-30-21

Revised! 05-03-2021 - All Dept.  
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