



Republic of the Philippines
Province of Pangasinan
MUNICIPALITY OF BAYAMBANG

OFFICE OF THE MUNICIPAL MAYOR

EXECUTIVE ORDER NO. 26
Series of 2021

**RECONSTITUTING THE LOCAL GOVERNMENT UNIT OF BAYAMBANG
GENDER AND DEVELOPMENT FOCAL POINT SYSTEM (GFPS)**

WHEREAS, Section 14, Article II of the 1987 Constitution provides that the State recognizes the role of women in nation building, and shall ensure the fundamental equality before the law of women and men;

WHEREAS, pursuant to Section 36 of RA 9710, otherwise known as the Magna Carta of Women (MCW) all government departments and institution, including their attached agencies, offices, bureaus, state universities and colleges, shall adopt gender mainstreaming as a strategy to promote women's human rights and eliminate gender discrimination in their systems, structures, policies, programs, processes and procedures;

WHEREAS, PCW-DILG-DBM-NEDA JMC 2013-01, sets the Guidelines on the "Localization of the Magna Carta of Women";

WHEREAS, there is a need to reconstitute the GAD Focal Point System and define its functions and responsibilities;

NOW, THEREFORE I, CEZAR T. QUIAMBAO, Municipal Mayor of the Municipality of Bayambang, Province of Pangasinan by virtue of powers vested in me by law, do hereby constitute the Gender and Development Focal Point System (GFPS):

SECTION I. COMPOSITION. The **GFPS Executive Committee and the Technical Working Group** shall be composed of the following members:

The GFPS Executive Committee:

- Chairperson :** **DR. CEZAR T. QUIAMBAO**
Municipal Mayor
- Members :** **HON. BENJAMIN FRANCISCO S. DE VERA**
*SB Member, Committee on Children Women,
Senior Citizens Family Affairs and Social Welfare*
- HON. RODELITO F. BAUTISTA**
President, Liga ng mga Barangay
- HON. GABRIEL TRISTAN FERNANDEZ**
President, SK Federation
- ATTY. RAYMUNDO B. BAUTISTA JR.**
Municipal Administrator
- KIMBERLY P. BASCO**
OIC- Municipal Social Welfare and Development Office

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Received by:
Artema R. Baniqued 6-29-21

"Babay ko, Pawilen ko, Aroon ko, tan Tabungan"



THE LONGEST BARBECUQUE
8.016 KILOMETERS
April 4, 2014
Bayambang, Pangasinan, Philippines



THE TALLEST BAMBOO SCULPTURE (Standing)
50.23M
April 5, 2019
St. Vincent Ferrer Prayer Park
Barangay Bani, Bayambang
Pangasinan, Philippines

OFFICE OF THE MAYOR

Municipal Hall - Zone II
Bayambang - Pangasinan



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Engineering Staff

JAYMARK AUSTRIA
Engineering Staff

RITA BLESS G. DIAZ
Representative from LCE's Office

The GAD Secretariat / GAD Focal Person:

Ms. Kimberly P. Basco, OIC-MSWDO of this Municipality, is designated as GAD Focal Person

Ms. Sherlyn Ragasa from *Municipal Social Welfare and Development Office*, Assistant GAD Focal Person

The GAD Monitoring and Evaluation Team:

GFPS TWG Chair
Municipal Planning and Development Coordinator
HRM Officer
Budget Officer
DILG LGOO
Representative/s LCE
CSO Representative/s specifically from women's organizations and the academe

SECTION II. GENERAL FUNCTIONS OF THE GFPS. The GFPS shall perform the following powers, duties and functions:

Pursuant to the MCW-IRR, the GFPS is tasked to ensure and sustain the LGU's critical consciousness in supporting gender and development, women's empowerment and responding to gender issues. It shall take a lead role in direction setting, advocacy, planning, monitoring, and evaluation, and advisory in the process of mainstreaming GAD in the LGU programs, projects, activities, and processes. Specifically, the GFPS shall perform the following functions:

1. Lead in mainstreaming GAD perspective in LGU policies, plans and programs. In the process, they shall ensure the assessment of the gender-responsiveness of systems, structures, policies, programs, processes, and of the LGU based on the priority needs and concerns of constituencies and employees, and the formulation of recommendations including their implementation;
2. Assist in the formulation of new policies such as the GAD Code in advancing women's empowerment and gender equality;
3. Lead in setting up appropriate systems and mechanisms to ensure the generation/processing, review and updating of data or GAD database to serve as basis in performance-based and gender-responsive planning and budgeting;
4. Coordinate efforts of different divisions/offices/units of the LGU and advocate for the integration of GAD in all their systems and the preparation of the annual and LGU GAD Plan and Budget (GPB) in response to the gender issues and concerns of their locality and in the context of the LGU

date; and consolidate the same following the form and procedures prescribed in this Joint Memorandum Circular (JMC). The GFPS shall likewise be responsible for submitting the consolidated GPBs of the LGU;

5. Lead in monitoring the effective implementation of the annual GPB, GAD Code, Other GAD-related plans;
6. Lead the preparation of the annual LGU GAD Accomplishment Report (GAD AR) and other GAD reports that may require under the MCW and this JMC
7. Strengthen linkages with other LGUs, concerned agencies or organizations working on women's rights and gender and development to harmonize and synchronize GAD efforts at various levels of local governance;
8. Promote and actively pursue of women and gender advocates, other civil groups and private organizations in the various stages of development planning cycle; giving attention to the marginalized sectors, and
9. Ensure that all of the LGU including the planning and finance officers (e.g. accountant, budget, officers, and auditors) are capacitated on GAD. This program on GAD for employees shall be implemented under its regular human resource development program.

SECTION III. ROLES AND RESPONSIBILITIES OF THE GFPS EXECUTIVE COMMITTEE

1. The LCE as Chairperson shall:

- a. Issue policies and/or directives that support gender mainstreaming in the policies, plans, PPAs and services of the LGU as well as in its budget, systems, and procedures of the LGU, including the creation, strengthening, modification or reconstitution of the GFPS, and;
- b. Ensure the implementation of the GPB and approve GAD AR and other GAD-related reports of the LGU as maybe required by the MCW-IRR and this JMC, duly endorsed by the GFPS Executive Committee and with the assistance of the GFPS- TWG.

2. The GFPS Executive Committee shall:

- a. Provide policy advice to the LCE to support and strengthen the GFPS and the LGU's gender mainstreaming efforts;
- b. Direct the identification of GAD strategies, PPAs and targets based on the results of gender analysis and gender assessment, taking into account the identified priorities of the LGU's constituents and employees;
- c. Ensure the timely submission of the LGU GPB , GAD AR and other GAD-PCW and appropriate oversight agencies;
- d. Ensure the effective and efficient implementation of the GAD PPAs and the judicious utilization of the GAD budget;
- e. Build and strengthen the partnership of the LGU with concerned stakeholders and such as women's groups or CSOs, national government agencies, GAD experts and among others in pursuit of gender mainstreaming;

- f. Recommend awards and/or incentives to recognize outstanding GAD PPAs or individuals who saved made exemplary contribution to GAD.

3. The Technical Working Group shall:

- a. Facilitate the gender mainstreaming efforts of the LGU through the GAD planning and budgeting process;
- b. Formulate the LGU GPB in to the gender gaps and issues faced by their constituents including their women and men employees;
- c. Assist in the capacity and competency development of and provide technical assistance to the offices or units of the LGU. In this regards, the TWG shall work with the Human Resource Development Office (HRDO) on the development and implementation of a capacity development program on GAD for its employees, as necessary;
- d. Coordinate with the various units/offices of the LGU and ensure their meaningful participation in strategic and annual planning exercises on GAD including the preparation, consolidation and submission of GPBs;
- e. Lead the conduct of advocacy activities and the development of information, local elected officials, department heads and staff, and relevant stakeholders to the GFPS and to improve their implementation;
- f. Monitor the implementation of GAD-related PPAs and suggest corrective measures to improve their implementation;
- g. Prepare and consolidate LGU GAD ARS and other GAD –related reports; and
- h. Provide regular updates and recommendations to the LCE or GFPS Execom regarding GFPS activities and the progress of the LGU in gender mainstreaming based on the feedback and reports of concerned LGU offices/units, stakeholders and constituents.

4. The GAD Focal Person shall:

- a. Assist the GFPS ExeCom and the TWG in the performance of its roles and responsibilities, specifically on the provision of administrative and logistical services; preparation of meeting agenda; and documentation of GFPS meeting and related GAD activities;
- b. Manage the GAD Office;

5. The GAD Monitoring and Evaluation Team

- a. The GAD M&E Team shall invite the concerned implementing office or unit of the GAD PPAs during the monitoring and evaluation period;
- b. The LGU GFPS shall monitor the implementation of the annual GPB and assess the status of the LGU's institutional mechanisms on gender mainstreaming annually;

c. LGUs, through their GFPS, shall prepare annual status reports on the institutional mechanisms for gender mainstreaming and submit these to the DILG Regional Office for consolidation (Refer to Annex G: LGU Status Report on Institutional Mechanisms for Gender Mainstreaming);

d. LGUs shall submit their annual GAD ARs formulated based on their GPBs to the Municipal Government in case of barangays, to the Provincial Government, in case of cities and municipalities and to the DILG Regional Offices in case of provinces not later than end of January of the ensuing year for review and consolidation.

e. The DILG Regional Offices shall review and consolidate the GAD ARs and status reports submitted to them by the LGUs for submission to the DILG-Bureau of Local Government Development (DILG-BLGD).

f. The GAD M&E Team shall evaluate the outcomes of the LGU GAD policies, programs and projects and submit a GAD Evaluation Report to the DILG Regional Office at the end of the LCE's three-year term. The submission shall be done not later than June of the next term;

g. All M&E activities shall be included in the annual GPB;


h. The DILG-BLGD shall review the consolidated LGU GAD ARs, status reports of institutional mechanisms and GAD evaluation reports. The consolidated annual GAD ARs and status reports shall form part of the DILG Annual GAD AR for submission to PCW within March of every year, starting 2014. The consolidated GAD evaluation reports shall be included in the DILG Annual GAD AR at the end of the LCE's three-year term as appropriate.

SECTION IV. MEETINGS AND QUORUM. The GFPS shall meet at quarterly or as often as may be necessary.

SECTION V. EFFECTIVITY.

This Executive Order shall take effect immediately and will continue to be in effect until amended or revoked.

Done this 21st day of June 2021, in the Municipality of Bayambang, Pangasinan.


DR. CEZAR U. QUIAMBAO
Municipal Mayor





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date; and consolidate the same following the form and procedures prescribed in this Joint Memorandum Circular (JMC). The GFPS shall likewise be responsible for submitting the consolidated GPBs of the LGU;

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9. Ensure that all of the LGU including the planning and finance officers (e.g. accountant, budget, officers, and auditors) are capacitated on GAD. This program on GAD for employees shall be implemented under its regular human resource development program.

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- d. Coordinate with the various units/offices of the LGU and ensure their meaningful participation in strategic and annual planning exercises on GAD including the preparation, consolidation and submission of GPBs;
- e. Lead the conduct of advocacy activities and the development of information, local elected officials, department heads and staff, and relevant stakeholders to the GFPS and to improve their implementation;
- f. Monitor the implementation of GAD-related PPAs and suggest corrective measures to improve their implementation;
- g. Prepare and consolidate LGU GAD ARS and other GAD –related reports; and
- h. Provide regular updates and recommendations to the LCE or GFPS Execom regarding GFPS activities and the progress of the LGU in gender mainstreaming based on the feedback and reports of concerned LGU offices/units, stakeholders and constituents.

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- b. Manage the GAD Office;

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c. LGUs, through their GFPS, shall prepare annual status reports on the institutional mechanisms for gender mainstreaming and submit these to the DILG Regional Office for consolidation (Refer to Annex G: LGU Status Report on Institutional Mechanisms for Gender Mainstreaming);

d. LGUs shall submit their annual GAD ARs formulated based on their GPBs to the Municipal Government in case of barangays, to the Provincial Government, in case of cities and municipalities and to the DILG Regional Offices in case of provinces not later than end of January of the ensuing year for review and consolidation.

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f. The GAD M&E Team shall evaluate the outcomes of the LGU GAD policies, programs and projects and submit a GAD Evaluation Report to the DILG Regional Office at the end of the LCE's three-year term. The submission shall be done not later than June of the next term;

g. All M&E activities shall be included in the annual GPB;

h. The DILG-BLGD shall review the consolidated LGU GAD ARs, status reports of institutional mechanisms and GAD evaluation reports. The consolidated annual GAD ARs and status reports shall form part of the DILG Annual GAD AR for submission to PCW within March of every year, starting 2014. The consolidated GAD evaluation reports shall be included in the DILG Annual GAD AR at the end of the LCE's three-year term as appropriate.

SECTION IV. MEETINGS AND QUORUM. The GFPS shall meet at quarterly or as often as may be necessary.

SECTION V. EFFECTIVITY.

This Executive Order shall take effect immediately and will continue to be in effect until amended or revoked.

Done this 21st day of June 2021, in the Municipality of Bayambang, Pangasinan.

DR. CEZAR T. QUIAMBAO
Municipal Mayor

