



## OFFICE OF THE MUNICIPAL MAYOR

### EXECUTIVE ORDER NO. 062

*Series of 2020*

#### **“AN ORDER INSTITUTING THE POLICY ON THE UTILIZATION OF AMBULANCE VEHICLES OF THE MUNICIPALITY OF BAYAMBANG, PANGASINAN”**

**WHEREAS**, one of the core tasks of the acquired ambulance vehicles of the Municipality of Bayambang is primarily transport the injured person with critical conditions caused by manmade and natural in nature or any other incidents that immensely between life and death.

**WHEREAS**, these especially acquired vehicles (ambulance) have made significant contributions to the people of Bayambang particularly on emergency cases and in the delivery of basic health services in the far flung areas that include timely response and rescue in order to save lives in disaster-prone areas during calamities.

**WHEREAS**, sometimes the utilization of the ambulances are often misused to the detriment of the public. Even in simple cases which are not emergency in nature, people turn to request for ambulance.

**WHEREAS**, it could be gleaned that barangay officials as the extension lines of the local government unit and as a partner in the delivery of basic health services to the people in the localities, could also provide the necessary transportation for simple cases or other related illnesses that may not between life and death situations.

**WHEREAS**, along this line, a policy must be set forth for the utilization of ambulances in order not to defeat its emergency purposes.

**NOW, THEREFORE, I, DR. CEZAR T. QUIAMBAO**, Municipal Mayor of the Municipality of Bayambang, Pangasinan, by virtue of power vested in me by law, do hereby order the Policy on the Utilization of Ambulance Vehicles, as follows:

#### **SECTION I. PURPOSE.**

This policy prescribes the procedures and guidelines governing the utilization of ambulance services for the people of the Municipality of Bayambang.

*“Baley ko, Pawilen ko, Aroen ko, tan Tubangan ko”*



THE LONGEST BARBEQUE  
**8.016 KILOMETERS**

April 4, 2014  
Bayambang, Pangasinan, Philippines



THE TALLEST BAMBOO SCULPTURE (Supported)  
**50.23M**

April 5, 2019  
St. Vincent Ferrer Prayer Park  
Barangay Bani, Bayambang  
Pangasinan, Philippines

OFFICE OF THE MAYOR

Municipal Hall, Roxas St. Zone II,  
Bayambang, 2423 Pangasinan  
(075) 633-1000 Loc. 100

## **SECTION II. OBJECTIVES.**

- a. To attain the maximum utilization of ambulance during emergency cases.
- b. To lengthen the life span of the ambulance vehicles.
- c. To ensure that the ambulance are properly utilized according to its intended purposes.

## **SECTION III. GENERAL POLICY.**

**In order to effectively and efficiently utilize the ambulance during emergency cases, the following guidelines shall be strictly observed:**

1. The ambulance shall be utilized primarily on emergency cases such as for injured persons caused by manmade and natural in nature and other incidents that life and death situations.
2. The ambulance shall be allowed to cater those patients who are bedridden or depends on the nature of patient's sickness/injury or medical status which necessitates the use of ambulance provided with endorsement from the RHU doctor.
3. All patients in the emergency status or on critical condition shall be brought to Bayambang District Hospital (BDH) and other medical treatment facility within Bayambang, preferably within the nearest vicinity.
4. The attending doctor or resident Physician on duty of the said medical treatment facility/hospital shall be responsible to decide whether the patient needs to transfer to any hospital within Pangasinan.
5. Ambulance is for **emergency purposes only**.
6. Ambulance shall only be allowed to drop off the patients in the hospital or any medical treatment facility within Bayambang so as not to paralyze its operations in providing other emergency cases to other constituents.
7. Simple cases and other illness or sicknesses not under life and death situations shall be referred to Brgy officials for their action in bringing the patient to the nearest hospital/medical treatment facility within the Municipality of Bayambang.

## **SECTION IV. CAUSES FOR NOT ALLOWING THE USE OF AMBULANCE.**

- a. Use of ambulance vehicle in transporting patients outside Pangasinan shall not be allowed due to the following reasons:
  - 1) The pandemic has caused utilization of ambulance for COVID-19 cases, and;
  - 2) Close contact and locally stranded individuals.

- b. Utilized by any public official or employee as office service vehicle for recreation or for personal use and other purposes, whatsoever inconsistent that will defeat the intent for emergency cases.
- c. Nature of patient's sickness or injury not life threatening.
- d. Bringing patient's from hospital to his/her home is totally prohibited, unless the attending physician required an ambulance for the said purpose.
- e. Transporting cadavers to any point in Pangasinan.

## **SECTION V. USE OF AMBULANCE VEHICLES IN NON-EMERGENCY CASES.**

**Use of ambulance vehicles in non-emergency cases may be allowed to the following:**

- a. Medical outreach mission.
- b. Relief and rescue operation
- c. Transporting medical care providers as requested by Municipal Health Unit (MHU), Rural Health Units (RHU's) or required by the municipal mayor for the delivery of basic health services.

## **SECTION VI. AMBULANCE REQUEST.**

- a. The utilization of ambulance shall be supported by proper and approved request with authority to travel and trip tickets. Drivers must be aware of all required documents before travel.
- b. Requesting party shall provide request from attending physician to transport patients in an ambulance or medical certificate stating therein the needs of ambulance vehicle.

## **SECTION VII. DUTIES AND RESPONSIBILITIES.**

### **a. Drivers must:**

1. Ensure the ambulance is in top running condition.
2. Be responsible for the regular maintenance of cleanliness and that the ambulance is decontaminated before and after patients and medical care provider's transport.
3. Drive safely at all times and always check the patient's passengers for safety belt.
4. Not be under the influence of liquor as prohibited substance.

### **b. Lay Rescuers shall:**

1. Perform initial emergency medical care to the patient.
2. Determine and assign the level of priority of the call and take notes to the logbook.
3. Immediately/relay the emergency cases to the action center or hotline.
4. Receive and response to a variety of emergency and complain.

5. Always identify the type of equipment or apparatus to be dispatch.
6. Always accompany dispatched ambulance vehicles.

## **SECTION VIII. ADMINISTRATIVE INSTRUCTIONS.**

- a. All movement of ambulance shall be coordinated to the POSO action center for proper disposition.
- b. Concerned Rescuers must always submit reports with picture of all activities related to the evacuation of patients and other necessary documents needed.
- c. Driver and a lay rescuer must be in a complete uniform with issued ID.

**SECTION 6. SEPARABILITY CLAUSE.** If any provision of the Executive Order is declared invalid or unconstitutional, the other provisions not affected thereby shall remain valid and subsisting.

**SECTION 7. REPEALING CLAUSE.** All other orders, rules, regulations and issuances, or parts thereof, which are inconsistent with this Order, are hereby repealed, amended or modified accordingly.

**SECTION 8. EFFECTIVITY CLAUSE.** This Executive Order shall take effect immediately and will continue until amended or revoked.

Let copies of this Order be furnished to all concerned departments/offices and agencies for their guidance and information.

*Done in the Municipality of Bayambang, Pangasinan, this 7<sup>th</sup> day of December, 2020.*

**DR. CEZAR T. QUIAMBAO**  
*Municipal Mayor*

