



OFFICE OF THE MUNICIPAL MAYOR

EXECUTIVE ORDER NO. 02

Series of 2020

CONSTITUTING THE LOCAL GOVERNMENT UNIT OF BAYAMBANG GENDER AND DEVELOPMENT FOCAL POINT SYSTEM (GFPS)

WHEREAS, Section 14, Article II of the Constitution provides that the State recognizes the role of women in nation building, and shall ensure the fundamental equality before the law of women and men;

WHEREAS, pursuant to Section 36 of RA 9710, otherwise known as the Magna Carta of Women (MCW) all government departments, including their attached agencies, offices, bureaus, state universities and colleges, government institution shall adopt gender mainstreaming as a strategy to promote women's human rights and eliminate gender discrimination in their systems, structures, policies, programs, processes and procedures;

WHEREAS, PCW-DILG-DBM-NEDA JMC 2013-01, sets the Guidelines on the "Localization of the Magna Carta of Women"

WHEREAS, there is a need to Institutionalize and organize the GAD Focal Point System and define its functions and responsibilities;

NOW, THEREFORE, I, CEZAR T. QUIAMBAO, Municipal Mayor of the Municipality of Bayambang, Province of Pangasinan by virtue of powers vested in me by law, do hereby constitute the Gender and Development Focal Point System (GFPS).

SECTION I. COMPOSITION. The **GFPS Executive Committee and the Technical Working Group** shall be composed of the following members:

The GFPS Executive Committee:

Chairperson	:	DR. CEZAR T. QUIAMBAO <i>Municipal Mayor</i>
Members	:	HON. BENJAMIN FRANCISCO S. DE VERA <i>SB Member, Committee on Children Women, Senior Citizens, Family Affairs and Social Welfare</i>

"Baley ko, Pawilen ko, Aroen ko, tan Tabungan ko"



THE LONGEST BARBEQUE
8.016 KILOMETERS
April 4, 2014
Bayambang, Pangasinan, Philippines



THE TALLEST BAMBOO SCULPTURE (Supported)
50.23M
April 5, 2019
St. Vincent Ferrer Prayer Park
Barangay Bani, Bayambang
Pangasinan, Philippines

OFFICE OF THE MAYOR
Municipal Hall, Roxas St. Zone II,
Bayambang, 2423 Pangasinan
(075) 633-1000 Loc. 100

KIMBERLY P. BASCO
OIC, MSWDO

DRA. PAZ F. VALLO
MHO, RHU I

DRA. ADRIENNE ESTRADA
RHP, RHU II

VENUS M. BUENO
MNAO

MA-LENE S. TORIO
OIC, MPDC

ERLINDA S. ALVAREZ
Internal Audit Unit

ARTEMIO BUEZON
Municipal Agriculturist

ELIGIO VELORIA
Chairman, OSCA

NORA R. ZAFRA
HRMO

JOCELYN S. ESPEJO
KALUPI

LAURA U. OCFEMIA
BHW President, RHU I

HELEN F. DIAZ
BHW President, RHU II

PMSG. ZEBEDEE DE LEON
Bayambang PNP's Women's Desk

HON. RODELITO F. BAUTISTA
President, Liga ng mga Barangay

HON. GABRIEL TRISTAN FERNANDEZ
President, SK Federation

ROMYL A. JUNIO
Private Sector, KKSBEFI

DR. JULIUS ESCANO
NGO Representative

The Technical Working Group:

Chairperson : **AURALOU V. RAMOS**
Municipal Budget Office

Members : **SHERLYN RAGASA**
MSWDO

ARMANDO JUNIO II
ICT Office

FLEXNER DE VERA
Municipal Accounting Office

ZEEJIE TORRES
MPDO

ERIK MACARANAS
RHU I

CHRISTINE BASTO
RHU I

NOIME ANNE VALDEZ
Municipal Budget Office

LADY GWYN PAGESOLINGAN
BPRAT

ROSSANA RICAFORT
Municipal Agriculture Office

SECTION II. GENERAL FUNCTIONS OF THE GFPS. The GFPS shall perform the following powers, duties and functions;

Pursuant to the MCW-IRR, the GFPS is tasked to ensure and sustain the LGU's critical consciousness in supporting gender and development, women's empowerment and responding to gender issues. It shall take a lead role in direction-setting, advocacy,

planning, monitoring and evaluation, and advisory in mainstreaming GAD in the LGU programs, projects, activities, and processes. Specifically, the GFPS shall perform the following functions:

1. Lead in mainstreaming GAD perspective in LGU policies, plans and programs. In the process, they shall ensure the assessment of the gender-responsiveness of systems, structures, policies, programs, processes, and of the LGU based on the priority needs and concerns of constituencies and employees, and the formulation of recommendations including their implementation;
2. Assist in the formulation of new policies such as the GAD Code in advancing women's empowerment and gender equality;
3. Lead in setting up appropriate systems and mechanisms to ensure the generation, processing, review, and updating of data or GAD database to serve as basis in performance-based and gender-responsive planning and budgeting;
4. Coordinate efforts of different divisions/offices/units of the LGU and advocate for the integration of GAD in all their systems and the preparation of the annual and LGU GAD Plan and Budget (GPB) in response to the gender issues and or concerns of their locality and in the context of the LGU date; and consolidate the same following the form and procedures prescribed in this Joint Memorandum Circular (JMC). The GFPS shall likewise be responsible for submitting the consolidated GPBs of the LGU;
5. Lead in monitoring the effective implementation of the annual GPB, GAD Code, Other GAD-related and plans;
6. g) Lead the preparation of the annual LGU GAD Accomplishment Report (GAD AR) and other GAD reports that may require under the MCW and this JMC;
7. Strengthen linkages with other LGUs, concerned agencies or organizations working on women's rights and gender and development to harmonize and synchronize GAD efforts at various levels of local governance;
8. Promote and actively pursue the of women and gender advocates, other civil groups and private organizations in the various stages of development planning cycle; giving attention to the marginalized sectors,. and
9. Ensure that all of the LGU including the planning and finance officers (e.g. accountants, budget officers, auditors) are capacitated on GAD. Along this line, the GFPS will recommend and plan an appropriate capacity development program on GAD for its employees as part of and implemented under its regular human resource development program.

SECTION III. ROLES AND RESPONSIBILITIES OF THE GFPS EXECUTIVE COMMITTEE.

1. The LCE as Chairperson shall:

- a. Issue policies and/or directives that support gender mainstreaming in the policies, plans, PPAs and services of the LGU as well as in its budget, systems, and procedures of the LGU, including the creation, strengthening, modification or reconstitution of the GFPS; and;
- b. Ensure the implementation of the GPB and approve GAD AR and other GAD-related reports of the LGU as maybe required by the MCW-IRR and this JMC, duly endorsed by the GFPS Executive Committee and with the assistance of the GFPS-TWG.

2. The GFPS Executive Committee shall:

- a. Provide policy advice to the LCE to support and strengthen the GFPS and the LGU's gender mainstreaming efforts;
- b. Direct the identification of GAD strategies, PPAs and targets based on the results of gender analysis and gender assessment, taking into account the identified priorities of the LGU and the gender issues and concerns faced by the LGU's constituents and employees;
- c. Ensure the timely submission of the LGU GPB, GAD AR and other GAD-related reports to the DILG which shall be consolidated for submission to PCW and appropriate oversight agencies;
- d. Ensure the effective and efficient implementation of the GAD PPAs and the judicious utilization of the GAD budget;
- e. Build and strengthen the partnership of the LGU with concerned stakeholders such as women's groups or CSOs, national government agencies, GAD experts and among others in pursuit of gender mainstreaming;
- f. Recommend awards and/or incentives to recognize outstanding GAD PPAs or individuals who have made exemplary contributions to GAD.

3. The Technical Working Group shall:

- a. Facilitate the gender mainstreaming efforts of the LGU through the GAD planning and budgeting process;
- b. Formulate the LGU GPB in to the gender gaps and issues faced by their constituents including their women and men employees;
- c. Assist in the capacity and competency development of and provide technical assistance to the offices or units of the LGU. In this regard, the T WG shall work with the Human Resource Development Office (HRDO) on the development and implementation of a capacity development program on GAD for its employees, as necessary;

- d. Coordinate with the various units/offices Of the LGU and ensure their meaningful participation in strategic and annual planning exercises on GAD including the preparation, consolidation and submission of GPBs;
- e. Lead the conduct of advocacy activities and the development of information, education and communication (IEC) materials to ensure critical support of local elected officials, department heads and staff, and relevant stakeholders to the GFPS and to gender mainstreaming;
- f. Monitor the implementation of GAD-related PPAs and suggest corrective measures to improve their implementation;
- g. Prepare and consolidate LGU GAD ARS and other GAD-related reports; and
- h. Provide regular updates and recommendations to the LCE or GFPS ExeCom regarding GFPS' activities and the progress of the LGU in gender mainstreaming based on the feedback and reports of concerned LGU offices/units, stakeholders and constituents.
- i. The GFPS Secretariat, and whenever feasible the GAD office or unit designated by the LCE shall assist the GFPS ExeCom and the TWG in the performance of their roles and responsibilities, specifically on the provision of administrative and logistical services; preparation of meeting agenda; and documentation of GFPS' meetings and related GAD
- j. In the event of a change in local administration, the remaining members of the GFPS ExeCom and T WG shall facilitate the reconstitution Of the GFPS and the conduct of GST and other GAD competency development activities for newly-elected local officials.
- k. LGUs, through their GFPS, Shall strengthen their linkages and/or partnerships with the local offices of the NGAs, private sector, academe, Official Development Assistance (ODA) partners and other stakeholders in pursuit of their gender, mainstreaming efforts.

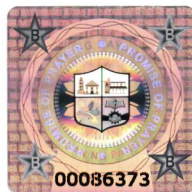
SECTION IV. MEETINGS AND QUORUM. The GFPS shall meet at quarterly or as often as may be necessary.

SECTION V. EFFECTIVITY.

This Executive Order shall take effect immediately and will continue to be in effect until amended or revoked.

Done this 10th day of January 2020, in the Municipality of Bayambang, Pangasinan.

DR. CEZAR T. QUIAMBAO
Municipal Mayor



ZARAH JANE C. REDRIND

1/16/2020