



MUNICIPAL MAYOR OF BAYAMBANG

EXECUTIVE ORDER NO. 021 SERIES OF 2018

RECOMPOSITION OF THE GRIEVANCE COMMITTEE IN THE MUNICIPALITY OF BAYAMBANG, PROVINCE OF PANGASINAN

WHEREAS, it is one of the policies of the administration to promote a wholesome and desirable supervisor-employee relations, and prevent employee dissatisfaction and discontent;

WHEREAS, the Revised Policies on the Settlement of Grievance Committee in the Public Sector contained in CSC Resolution No. 010113, dated January 10, 2011 and implemented through CSC Memorandum Circular No. 02 Series of 2001, the Municipality of Bayambang should compose a Grievance Committee that shall expeditiously resolve grievance between or among Municipal Officials and Employees;

WHEREAS, Executive Order No. 027, Series of 2016 dated September 30, 2016 reorganizes the Grievance Committee of the Local Government Unit of Bayambang;

WHEREAS, there is a need to recompose the Grievance Committee, to reflect the updated Organizational Chart of the Local Government Unit of Bayambang;

NOW THEREFORE, I, DR. CEZAR T. QUIAMBAO, Municipal Mayor of the Municipality of Bayambang, Province of Pangasinan, by virtue of the powers vested in me by law, do hereby recompose the Grievance Committee of the Municipality of Bayambang, Pangasinan.

Section 1. COMPOSITION. The Grievance Committee shall be composed of the following:

CHAIRPERSON : **ATTY. RAYMUNDO B. BAUTISTA JR**
Chief of Staff and Municipal Legal Officer

MEMBERS : **HON. BENJAMIN FRANCISCO S. DE VERA**
SB Chair, Committee on Civil Service and Personnel

ATTY. CZARINA MARTINEZ

Local Legislative Staff Officer V

DR. PAZ VALLO

Municipal Health Officer

MS. LERMA D. PADAGAS

Municipal Social Welfare and Development Officer

MRS. PRINCESITA SABANGAN

Budget Officer II

MR. ROMEO QUINTO

BEA President

MR. RICKY PARAYNO

Admin Aide I

SECRETARIAT: MRS. NORA ZAFRA

HRMO

MRS. ROSARIO DE LEON

Admin. Officer V

Section 2. DUTIES AND RESPONSIBILITIES. The Committee shall:

- a) Expeditiously resolve grievances against, between or among Municipal Officials and Employees, and those referred to it by the Local Chief Executive;
- b) Develop and implement proactive measures or activities designed to prevent grievances such as employee assembly which shall be conducted at least once every quarter;
- c) Conduct investigation and hearing within 10 working days from receipt of the grievance/complaint and render a decision after 5 working days after the investigation.

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Section 3. EFFECTIVITY.

This Executive Order shall take effect immediately.

All orders, rules and regulations, issuances or any part of coming from this office that is inconsistent with this order are hereby repealed, amended or modified accordingly.

Done in the Municipality of Bayambang, Province of Pangasinan this 21st day of May, 2018.


DR. CEZAR T. QUIAMBAO
Municipal Mayor

