



MUNICIPAL MAYOR OF BAYAMBANG

EXECUTIVE ORDER NO. 033 SERIES OF 2017

CREATION OF THE NUTRITION EARLY WARNING SYSTEM (NEWS) TEAM IN THE MUNICIPALITY OF BAYAMBANG

WHEREAS, the Municipality of Bayambang has the highest prevalence of stunting (28.87%), wasting (10.21%) and overnutrition (4.72%) preschool children in Region I, based on the 2015 results of Operation Timbang Plus;

WHEREAS, the municipality of Bayambang is prone to natural calamities and other disasters affecting food and nutrition security;

WHEREAS, the municipality of Bayambang was identified by the National Nutrition Council as the fourth area in Region I for the expansion of the Nutrition Early Warning System (NEWS);

WHEREAS, the Nutrition Early Warning System (NEWS) is a specific type of food and nutrition security information system that provides timely notice of impending acute food security crises;

WHEREAS, the main purpose for the establishment of NEWS is to enable the community to identify and address different problems that affect the ability of a community and households to obtain sufficient food relative to their needs;

WHEREAS, the Municipality of Bayambang concurs with the establishment of the Bayambang Nutrition Early Warning System to serve as food and nutrition surveillance tool and sees the NEWS as a strategy to prevent further deterioration of the nutrition situation.

NOW, THEREFORE, I, CEZAR T. QUIAMBAO, Municipal Mayor of Bayambang, Pangasinan with the powers vested in me by law, do hereby order the creation of the Nutrition Early Warning System (NEWS) Team as a technical working group with the following composition and functions:

Section 1, Composition - The Nutrition Early Warning System (NEWS) Team shall be composed of the following offices with the following tasks:

Office of the Mayor
Municipal Hall, Roxas St. Zone II,
Bayambang, 2423 Pangasinan
(075) 632-23-61 Loc. 116

"Baley ko, Pawilen ko, Aroen ko, tan Tulungan ko"



8 KILOMETERS
THE LONGEST BARBECUE
Bayambang, Pangasinan, Philippines
April 4, 2014

At the Municipal Level:

Office	Representative	Position	Assigned Tasks
Mayor's Office	Team Leader: Venus M. Bueno	MNAO	<p>Ensure continuous data collection and analysis of NEWS team</p> <p>Assists in providing data on the nutritional status of children</p> <p>Ensures accuracy of the data and over-all analysis</p> <p>Local EWS Leader presents findings to the Local Chief Executive (LCE)</p> <p>Maintains all report</p>
NEWS Members and Technical Working Group:			
RHU 1	Dr. Paz F. Vallo	MHO	<p>Provides data on maternal and child health (e.g. % exclusive breastfeeding, proportion of HH with sanitary toilet, etc.) and/or other pertinent data identified as indicator</p> <p>Assists in analyzing data and presenting findings to LCE</p>
RHU 2	Dr. Adrienne Estrada	RHP	<p>Provides data on maternal and child health (e.g. % exclusive breastfeeding, proportion of HH with sanitary toilet, etc.) and/or other pertinent data identified as indicator</p> <p>Assists in analyzing data and presenting findings to LCE</p>
DA	Mr. Artemio Buezon	OIC-MAO	Coordinator for Secondary Data Collection

			<p>Provides agricultural data (e.g. food production, etc.) and/or other pertinent data identified as indicator</p> <p>Assists in analyzing data and presenting findings to LCE</p>
MSWD	Ms. Lerma D. Padagas	MSWDO	<p>Provides social services data (e.g. 4Ps data, etc.) and/or other pertinent data identified as indicator</p> <p>Assists in analyzing data and presenting findings to LCE</p> <p>Assistant Coordinator for Peripheral Data Input Group</p>
MPDO	Ms Ma-Lene Torio	OIC-MPDC	<p>Provides pertinent municipal data (e.g. CBMS, etc.) and/or other pertinent data identified as indicator</p> <p>Responsible in data entry and analysis using the excel-based database management tool</p> <p>Assists in analyzing data and presenting findings to LCE</p> <p>Coordinator for Database Management Group</p>
MDRRMC	Ms. Genevieve Benebe	MDRRMO	<p>Provides data on total rainfall, weather disturbances and/or other data identified as indicator</p> <p>Assists in analyzing data and presenting findings to LCE</p>
MARKET	Ms. Gernalyn Santos	Market Supervisor	<p>Provides data on food availability, food prices and/or other data identified as indicator</p> <p>Assists in analyzing data and</p>

			presenting findings to LCE
DTI Representative	Ms. Kimberly Martinez		Provides data on food prices and/or other data identified as indicator
			Assists in in analyzing data and presenting findings to LCE

At the Barangay Level:

Sentinel Barangays	Assigned Personnel	Assigned Tasks
Bacnono	Supervisor: Midwife Data Collectors: BNS/BHW	<p>All Supervisors shall:</p> <p>Ensure the regular and timely updating and submission of list of Households with 0-71 mos old preschool children of their respective sentinel barangays</p> <p>Consolidate results of the data collection and ensure correctness before submitting these to data encoders</p> <p>All Data Collectors shall:</p> <p>Conduct interview among randomly selected households in sentinel barangays, using the prescribed questionnaire</p> <p>Measure weight and height of 0-71 months old preschool children of randomly sampled households within the sentinel barangays</p>
MH Del Pilar	Supervisor: Midwife Data Collectors: BNS/BHW	other related activities

San Gabriel 2nd	Supervisor:	Midwife
	Data Collectors:	BNS/BHW
Sanlibo	Supervisor:	Midwife
	Data Collectors:	BNS/BHW
Tococ West	Supervisor:	Midwife
	Data Collectors:	BNS/BHW

Section 2. Overall Functions and Responsibilities of the Nutrition Early Warning System Team

The main purpose for the creation of the NEWS Team is to facilitate and strengthen the capacity of the municipality to regularly collect food, nutrition and related data for analysis and interpretation. The results will be used as basis for decision making relative to food and nutrition security in the community.

Regular quarterly meetings of the NEWS Team shall provide the opportunity for exchange of information and comprehensive analysis of factors relevant to food and nutrition security situation by workers from different units of the LGU. Finally, the said analysis can facilitate the rational planning of programs and action to address challenges in ensuring food and nutrition security.

The Team Leader-

- a) Ensure continuous data collection and analysis of NEWS team;
- b) Officially transmit to the Local Chief Executive and MNC members, as champion of the local nutrition committee, results of the deliberations undertaken by the team, including recommended actions to manage emerging threats;
- c) Directly report to the LCE all matters related to NEWS;
- d) Oversee all activities of the team;
- e) Act as the presiding officer of the NEWS Team regular meetings as well as the necessary emergency/special meetings;
- f) Furnish a copy of the Quarterly Nutrition Early Warning System report to NNC Regional Office, copy furnish the office of the Provincial Nutrition Action Officer (PNAO); and
- g) Act as liaison officer with NNC and conduct other related activities

The Team Members

- a) Take charge of the gathering of basic data required by NEWS Team and submit the same to the database management group for processing;
- b) Undertake data analysis in their sectoral concerns;
- c) Participate in group deliberations in order to come up with recommendations as inputs for the LCE decision making process or policy formulation involving the Sangguniang Bayan.
- d) Ensure the assignment of new representative to the NEWS team, in case representative presently assigned can no longer perform assigned tasks as member of the NEWS team.

Section 3. The Support Groups- The Team or the Technical Working Group shall be divided into four (4) support groups with the corresponding responsibilities:

1. Primary Data Collection and Encoding Group- MNAO as Coordinator
 - Collection and consolidation of primary data for sentinel areas supplied by BNS using the prepared household questionnaire;
 - Generation of the data in required format for use of NEWS team and undertake preliminary analysis;
2. Secondary Data Collection Group-MAO as Coordinator
 - Periodically gather data from other agencies;
 - Undertake preliminary analysis of the gathered data;
 - Transmit processed data to NEWS Data Base Management Group for collation with other data;
3. Peripheral Data Input Group- MNAO as Coordinator; MSWD as Assistant Coordinator
 - Provide other relevant information or feedback to NEWS Database Management such as indigency, epidemics, plague, etc.
 - Periodically gather data from the communities;
 - Undertake preliminary analysis of the gathered data;
 - Transmit processed data to NEWS Database Management Group.
4. Database Management Group-MPD Office as Coordinator
 - Encode and collate all data collected by other groups for generation of relevant reports and graphs.
 - Presentation of collected data in clear and concise form to the NEWS Team.

Section 4. Funding Requirement- The funding requirement for the initial capacity building of the NEWS team and data collectors shall be charged against project funds of the National Nutrition Council, while funds for the subsequent NEWS Team meetings, primary

data collection and actual operation/ implementation of the system shall be the municipal counterpart.

Section 5. Tools, materials and other support – NNC shall provide the following:

- a) Electronic copy of the excel-based database management system for the efficient analysis, interpretation and presentation of the NEWS quarterly data collection results;
- b) Electronic copy of the questionnaire for the quarterly primary data collection among the five (5) sentinel barangays. Reproduction of the said questionnaires shall be covered by the municipality;
- c) One (1) set of desktop computer and printer for efficient data banking and management of quarterly data collection results. The municipality shall ensure its proper use and maintenance;
- d) Five (5) salter weighing scales for the determination of underweight among 0-71 months preschool children in the five (5) sentinel barangays. The municipality shall ensure its proper use and maintenance;
- e) Five (5) steel rule for the fabrication of height boards for the determination of stunting among 0-71 months preschool children in the five (5) sentinel barangays. Fabrication of the wooden height board shall be the counterpart of the municipality.
- f) The municipality shall provide space and allot appropriate timetable for the quarterly meetings of the Bayambang Nutrition Early Warning System Team.

Section 6. Effectivity. This Executive Order shall take effect immediately, and will be in effect unless terminated by both parties.

Done in the Municipality of Bayambang, Pangasinan this 8th day of September, 2017. -


DR. CEZAR T. QUIAMBAO
Municipal Mayor

