



MUNICIPAL MAYOR OF BAYAMBANG

EXECUTIVE ORDER NO. 004 SERIES OF 2017

ORGANIZING THE MUNICIPAL COMMITTEE ON DECORUM AND INVESTIGATION (CODI) AND DESIGNATING THE MEMBERS OF THE COMMITTEE ON CODI

WHEREAS, Section 4 (a) of Republic Act No. 7877, otherwise known as the "Anti-Sexual Harassment Act of 1995", mandates every head of agency in the public and private sectors to promulgate rules and regulations prescribing the procedure for the investigation of sexual harassment cases and administrative sanctions thereof;

WHEREAS, Section 7 of CSC Resolution No. 01-0940 provides that a Committee on Decorum and Investigation shall be created in all national and local agencies of the government;

WHEREAS, Section 8 of Rule VI states that the Committee on Decorum and Investigation (CODI) shall be composed of at least (1) representative from the management, the accredited union, second level employee and from the first level employee, duly selected by the unit concerned, the term of office of which should not be more than 2 years;

NOW THEREFORE, I DR. CEZAR T. QUIAMBAO, Municipal Mayor of Bayambang, Pangasinan, by virtue and powers vested in me by law, do hereby organize the Committee on Decorum and Investigation (CODI) of LGU Bayambang, Pangasinan.

Section 1. Composition - The Committee on Decorum and Investigation (CODI) shall be composed of the following:

- Chairman:** **DR. CEZAR T. QUIAMBAO**
Municipal Mayor
- Members:** **ATTY. RODELYNN RAJINI A. SAGARINO**
Municipal Administrator
- DRA. PAZ F. VALLO**
Municipal Health Officer I
- LERMA D. PADAGAS**
Municipal Social Welfare Development Officer
- PRINCESITA R. SABANGAN**
Admin. Assistant II

Office of the Mayor
Municipal Hall, Roxas St. Zone II,
Bayambang, 2423 Pangasinan
(075) 632-23-61 Loc. 116

"Baley ko, Pawilen ko, Aroen ko, tan Tulungan ko"





MUNICIPAL MAYOR OF BAYAMBANG

CHRISTINE P. ARTACHO NO. 88
Budget Assistant

Section 2. Functions - The Committee on Decorum and Investigation (CODI) shall perform the following functions:

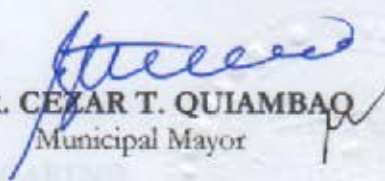
- (a) Receive complaints of sexual harassment;
- (b) Investigate sexual harassment complaints in accordance with the prescribed procedure;
- (c) Submit a report of its findings with the corresponding recommendation to the disciplining authority for decision; and
- (d) Lead in the conduct of discussions about sexual harassment within the agency or institution to increase understanding and prevent incidents of sexual harassment;

When a member of the Committee is the complainant or the person complained of in a sexual harassment case, he/she shall be disqualified from being a member of the Committee.

Section 3. Effectivity - This Executive Order shall take effect immediately.

Done in the Municipality of Bayambang, Pangasinan this 18th day of January 2017.

Chairman: **DR. CEZAR T. QUIAMBAO**
Municipal Mayor


DR. CEZAR T. QUIAMBAO
Municipal Mayor

Secretary: **ATTY. RUDOLPHIN BAJINES SAKRINO**
Municipal Administrator

DR. PAZ E. VALLO
Municipal Health Officer I

LYNNA D. PIRAGAN
Municipal Social Welfare Development Officer

PERNICHITA R. SAGANAN
Aides, Assistant II

