



# MUNICIPAL MAYOR OF BAYAMBANG

## *Executive Order No.021, Series of 2016*

### **AN ORDER CONSTITUTING THE LGU GAD FOCAL POINT SYSTEM (GFPS) IN THE MUNICIPALITY OF BAYAMBANG AND DEFINING ITS FUNCTIONS**

**WHEREAS**, 1987 Philippine Constitution recognizes the fundamental equality of women and men before the law;

**WHEREAS**, Republic Act (RA) 9710, otherwise known as the MAGNA CARTA OF WOMEN mandates non-discriminatory and pro-gender equality and equity measures to enable women's participation in the policy formulation, planning, organization, implementation, management, monitoring and evaluation of policies, plans, programs and services for national, regional and local development;

**WHEREAS**, pursue women's empowerment and gender equality pursuant to RA 7160 or the Local Government Code of 1991 (LGC), the General Appropriations Act (GAA), the MCW and other international commitments particularly the Convention on the Elimination of All Forms of Discrimination Against Women (CEDAW); the Beijing Platform for Action (BPA); and the Millennium Development Goals (MDGs);

**WHEREAS**, adopt gender mainstreaming as a strategy to promote and fulfill women's human rights and eliminate gender discrimination in government systems, structures, policies, programs, processes and procedures;

**WHEREAS**, promote the general welfare, provide basic services and facilities and implement programs, projects and activities as provided for in Sections 16 and 17 of the LGC, the Philippine Plan for Gender-Responsive Development (PPGD) 1995-2025, the Philippine Development Plan (PDP) and other succeeding term plans;

**WHEREAS**, institute an enabling environment at the local level that will ensure gender-responsive governance;

**NOW THEREFORE, I, CEZAR T. QUIAMBAO, Municipal Mayor of the Municipality of Bayambang**, by virtue of the powers vested in me by law, do hereby ordain:



**Section 1. CREATION:** There is hereby a LGU GFPS in Bayambang (Pangasinan) that shall have an Executive Committee (EXECOM) and Technical Working Group (TWG);

**Section 2. COMPOSITION OF THE EXECUTIVE COMMITTEE:**

**Chairperson :** Municipal Mayor

**Members :** All Department Heads

Chairs of the Sangguniang Bayan, Committee on Women, Children and Family

Chairs of the Sangguniang Bayan Committee on Appropriations

Schools Division Superintendent or its Representative

Representative of the Federated Parents, Teachers Association in the Municipality

Representative of the PNP's Women's Desk,

Representatives of the private sector,

Representatives of the women associations in the Municipality

President of the Liga ng mga Barangay

Representatives of the Local Council for Women (LCW)

**Section 3. POWERS AND FUNCTIONS.** The LGU GFPS shall exercise the following powers and functions:

- a. Lead in mainstreaming GAD perspectives in LGU policies, plans, and programs. In the process, they shall ensure the assessment of the gender-responsiveness of systems, structures, policies, programs, processes, and procedures of the LGU based on the priority needs and concerns of constituencies and employees, and the formulation of recommendations including their implementation;
- b. Assist in the formulation of new policies such as the GAD CODE in advancing women's empowerment and gender equality;
- c. Lead in setting up appropriate systems and mechanisms to ensure the generation, processing, review and updating of sex-disaggregated data or GAD database to serve as basis in performance-based and gender-responsive planning and budgeting;
- d. Coordinate efforts of different divisions/offices/units of the LGU and advocate for the integration of GAD perspectives in all their systems and processes;
- e. Spearhead the preparation of the annual and performance-based LGU GAD Plan and Budget (GPB) in response to the gender issues and or concerns of their locality and in the context of the LGU mandate; consolidate the same following the form and procedures prescribed in Joint Memorandum Circular (JMC) No. 2013-01 which provides for the GUIDELINES ON THE LOCALIZATION OF THE MAGNA CARTA OF WOMEN. The GFPS shall likewise be responsible for submitting the consolidated GPBs of the LGU;



- f. Lead in monitoring the effective implementation of the annual GPB, GAD Code, other GAD related policies and plans;
- g. Lead the preparation of the annual LGU GAD Accomplishment Report (GAD AR) and other GAD reports that may be required under the MCW and the JMC;
- h. Strengthen linkages with other LGUs, concerned agencies or organizations working on women's rights and gender development to harmonize and synchronize GAD efforts at various levels of local governance;
- i. Promote and actively pursue the participation of women and gender advocates, other civil society groups and private organizations in the various stages of development planning cycle; giving attention to the marginalized sectors, and
- j. Ensure that all personnel of the LGU including the planning and finance officers (e.g. accountants, budget officers, auditors) are capacitated on GAD. Along this line, the GFPS will recommend and plan an appropriate capacity development program on GAD for its employees as part of and implemented under its regular human resource development program.

#### **Section 4. ROLES AND RESPONSIBILITIES:**

##### **a. The LCE shall:**

- i. Issue policies and /or directives that support gender mainstreaming in the policies, plans, PPAs and services of the LGU as well as in its budget, systems, processes and procedures of the LGU, including the strengthening, modification or reconstitution of the GFPS; and;
- ii. Ensure the implementation of the GPB and approve GAD AR and other GAD-related reports of the LGU as maybe required by the MCW-IRR and the JMC, duly endorsed by the GFPS Executive Committee and with the assistance of the GFPS-TWG.

##### **b. The GFPS Executive Committee shall:**

- i. Provide policy advice to the LCE to support and strengthen the GFPS and the LGU's gender mainstreaming efforts;
- ii. Direct the identification of GAD strategies, PPAs and targets based on the results of gender analysis and gender assessment, taking into account the identified priorities of the LGU and the gender issues and concerns faced by the LGU's constituents and employees;
- iii. Ensure the timely submission of the LGU GPB, GAD AR and other GAD-related reports to the DILG which shall be consolidated for submission to PCW and appropriate oversight agencies;
- iv. Ensure the effective and efficient implementation of the GAD PPAs and the judicious utilization of the GAD budget;
- v. Build and strengthen the partnership of the LGU with concerned stakeholders such as women's groups or CSOs, NGAs, GAD experts and advocates, among others in pursuit of gender mainstreaming;
- vi. Recommend awards and/or incentives to recognized outstanding GAD PPAs or individuals who have made exemplary contributions to GAD;



**c. The Technical Working Group (TWG) shall:**

- i. Facilitate the gender mainstreaming efforts of the LGU through the GAD planning and budgeting process;
- ii. Formulate the LGU GPB in response to the gender gaps and issues faced by their constituents including their women and men employees;
- iii. Assist in the capacity and competency development of and provide technical assistance to the offices or units of the LGU. In this regard, the TWG shall work with the Human Resource Development Office (HRDO) on the development and implementation of a capacity development program on GAD for its employees, as necessary;
- iv. Coordinate with the various units/offices of the LGU and ensure their meaningful participation in the strategies and annual planning exercises on GAD including the preparation, consolidation and submission of GPBs;
- v. Lead the conduct of advocacy activities and the development of information, education and communication (IEC) materials to ensure critical support of local elected officials, department heads and staff, and relevant stakeholders to the GFPS and to gender mainstreaming;
- vi. Monitor the implementation of GAD-related PPAs and suggest corrective measures to improve their implementation;
- vii. Prepare and consolidate the LGU GAD ARs and other Gad-related reports; and
- viii. Provide regular updates and recommendations to the LCE or GFPS ExeCom regarding GFPS activities and the progress of the LGU in gender mainstreaming based on the feedback and reports of concerned LGU offices/units, stakeholders and constituents.

**Section 5. COMPOSITION OF THE TECHNICAL WORKING GROUP**

**(TWG):** The TWG shall be composed of all the Assistant Department Heads of every Department including a representative from the private sector, DepEd and duly accredited NGO of the City. The Sangguniang Panlungsod, Liga ng mga Barangay and the LCW shall also appoint their respective representative. The Chair shall be elected from among the GFPS TWG members.

**Section 6. SECRETARIAT:** The GFPS Secretariat and whenever feasible the GAD office duly designated by the undersigned shall assist the GFPS ExeCom and the TWG in the performance of their roles and responsibilities, specifically on the provision of administrative and logistical services; preparation of meeting agenda; and documentation of GFPS' meetings and related GAD activities.

**Section 7. FUNDING REQUIREMENTS:** The Municipal Government through the Sangguniang Bayan shall allocate funds from the Gender and Development and other sources for the operation and implementation of programs, projects, and activities of the committee.

**Section 8. EFFECTIVITY.** This order shall take effect immediately upon signing hereof, shall remain in full force and effect until revoked in writing by the undersigned.

*Done this 1st day of September, 2016 at Bayambang, Pangasinan.*

*Executive Order No. 021, Series of 2016*

**AN ORDER CONSTITUTING THE LGU GAD FOCAL POINT SYSTEM (GPPS) IN THE MUNICIPALITY OF BAYAMBANG AND ITS FUNCTIONS**

**DR. CEZAR T. QUIAMBAO**  
Municipal Mayor

**WHEREAS**, the 1987 Philippine Constitution recognizes women and men before the law;

**WHEREAS**, Republic Act (RA) 9710, otherwise known as the **WOMEN'S EMPOWERMENT ACT**, mandates non-discrimination and gender equality and equity measures to enable women's participation in the policy formulation, planning, organization, implementation, management, monitoring and evaluation of policies, plans, programs and services for national, regional and local development;

**WHEREAS**, pursue women's empowerment and gender equality pursuant to RA 9710 or the Local Government Code of 1991 (LGC), the General Appropriations Act (GAA), the 1997 and other international commitments particularly the Convention on the Elimination of All Forms of Discrimination Against Women (CEDAW); the Beijing Platform for Action (BPA) and the Millennium Development Goals (MDGs);

**WHEREAS**, adopt gender mainstreaming as a strategy to promote and fulfill women's human rights and eliminate gender discrimination in government systems, structures, policies, programs, processes and procedures;

**WHEREAS**, promote the general welfare, provide basic services and facilities and implement programs, projects and activities as provided for in Sections 16 and 17 of the LGC, the Philippine Plan for Gender-Responsive Development (PPGRD) 1995-2025, the Philippine Development Plan (PDP) and other succeeding term plans;

**WHEREAS**, institute an enabling environment at the local level that will ensure gender-responsive governance;

**NOW THEREFORE**, I, CEZAR T. QUIAMBAO, Municipal Mayor of Bayambang, by virtue of the powers vested in me hereby order:

