



# MUNICIPAL MAYOR OF BAYAMBANG

Executive Order No. 010-2016

**AUTHORIZING THE MUNICIPAL ADMINISTRATOR, ATTY. RODELYNN RAJINI A. SAGARINO, TO ACT AS CO-SIGNATORY OF THE MUNICIPAL TREASURER ON ALL CHECKS DRAWN BY THE MUNICIPAL TREASURER FROM THE LGU-BAYAMBANG DEPOSIT ACCOUNTS WITH DEPOSITORY BANKS.**

WHEREAS, Section 345 of the republic Act No. 7160 otherwise known as the *Local Government Code of 1991*, provides, to wit:

***"SEC. 345. Officials Authorized to Draw Checks in Settlement of Obligations. – Checks in Settlement of obligations shall be drawn by the local treasurer and countersigned by the local administrator. xxxxxx."***

WHEREFORE, in compliance thereof, and in accordance with prevailing rules and regulations, and by virtue of the powers vested in me by law, I hereby authorize the Municipal Administrator – Atty. Rodelynn Rajini A. Sagarino (in lieu of the Municipal Mayor) to act as cosignatory of the Municipal Treasurer – Luisita B. Daman, to all checks drawn from any and all funds of the Municipality of Bayambang, Pangasinan with all the depository banks namely: Land Bank of the Philippines, Development Bank of the Philippines and Postal Bank,.

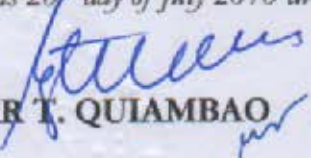
WHEREFORE FURTHER, in order to forestall clarity and internal control, the following additional instructions on the approving and signing authority is hereby delegated, to wit:

Transaction Amount (per transaction basis)	Documents for Approval/Signature	
P15,000.00 and below	Checks	- Municipal Administrator & Municipal Treasurer
	Voucher/other accessory documents	- Municipal Administrator
Over P15,000.00	Checks	- Municipal Administrator & Municipal Treasurer
	Voucher	- Municipal Mayor
	Other accessory documents	- Municipal Administrator

Let a copy of this Order be forwarded to all Department Heads and to all concerned national and local offices for their information and guidance.

This order shall take effect immediately.

Done this 26<sup>th</sup> day of July 2016 at Bayambang, Pangasinan

  
CEZAR T. QUIAMBAO

Office of the Mayor  
Municipal Hall, Roxas St. Zone II,  
Bayambang, 2423 Pangasinan  
(075) 632-23-61 Loc. 116

*"Baley ko, Pawilen ko, Aroen ko, tan Tuhungan ko"*

