



Republic of the Philippines
PROVINCE OF PANGASINAN
MUNICIPALITY OF BAYAMBANG

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OFFICE OF THE MAYOR

EXECUTIVE ORDER NO.006

SERIES OF 2016

CREATION OF THE MUNICIPAL WATER AND SANITATION (WATSAN) COUNCIL FOR THE IMPLEMENTATION OF THE 2014 SAGANA AT LIGTAS SA LAHAT (SALINTUBIG) PROGRAM.

WHEREAS, the Municipal Government of Bayambang, Pangasinan and the Department of the Interior and Local Government entered to a Memorandum of Agreement regarding the implementation of 2014 SALINTUBIG.

WHEREAS, the "2014 Sagana at Ligtas na Tubig sa Lahat" Program was established to provide grant financing and capacity building for the implementation of water supply projects in waterless municipalities, in poorest barangays with high level of waterborne diseases, in resettlement areas and Rural Health lying in clinic without access to safe and potable water;

WHEREAS, the Municipality of Bayambang has been identified as one of the beneficiaries of the Program;

WHEREAS, the Municipality of Bayambang shall undertake the following obligations as set forth in the Program Implementing Rules and Regulations (IRR), to wit:

1. Organize the Municipal Water and Sanitation (WATSAN) Council with responsible in establish the goal, vision and strategies for local water and sanitation sector and for managing the implementation of the program;
2. Organize the Program Management Unit (PMU) or WATSAN Team through an Executive Order. The PMU or WATSAN Team shall oversee the day to day activities by the project implementation. The PMU or WATSAN team shall be headed by either the Municipal Planning and Development Coordinator or the Municipal Engineer to oversee the day to day activities of the program implementation;
3. Identify communities who have shown interest to the project and has the capacity to implement the program as partner of the municipality with priority given to poor communities without access to safe drinking water, high incidence of water-borne diseases and poverty incidence;
4. Prepare and submit project proposal and the necessary accompanying documents to DILG Regional Offices through the DILG Field Offices;
5. Open Trust account with any local depository bank of the Government for account expenses.
6. Supervise the Detailed Engineering Designs (DED) Consultant in the preparation of among others;
7. Provide technical assistance to other types of water service providers (WSPs) such as water cooperatives, barangay water supply associations, rural water supply associations and private operators;
8. Comply with all the documentary requirements for the release of funds to the municipalities such as the project proposal/ feasibility study and detailed engineering design and the other requirements thereafter for the succeeding releases;
9. Implement the project by administration or by contract. In either mode of implementation, the Municipality shall comply with the Government Procurement Reform Act or RA9184;
10. Implement the projects in accordance to the approved detailed engineering designs. Any amendments, variations from the original design, the municipality must seek first approval of the DILG;

11. Supervise construction activities, including but not limited to the inspection of works to ensure that the contractor comply with the materials quality control and safety standards and that the construction is undertaken in accordance with the time bound schedule;
12. Provide ten percent (10%) counterparts to projects that will form part of the total project cost of the proposed water system;
13. Participate in all capacity building interventions provided by the DILG, DOH and NAPC;
14. Work closely with the designated CSOs in the locality;
15. Organize the beneficiary barangay/s who will be responsible for providing data/information during preparation of proposals;
16. Submit monthly physical progress reports to the DILG Regional Office, furnish copies to the Provincial Government and DILG Central Office;
17. Ensure the sustainability of the operations of projects by allocating funds annually for the operations and maintenance of the facilities including other maintenance costs;
18. Attend meetings, conference and forum related to project implementation;
19. In case the proponent is Water Service Provider enter into agreement with the partner water service provider (WSP) like water district, BAWASA, or cooperative to implement a water project; the LGU shall define the obligations of both parties during various phases of project planning, implementation and operations and requirements for project approval and funds disbursement;
20. Submit to DILG Regional Office a monthly verified Statement of Expenditures (SOE) duly signed by the Treasurer, Accountant and verified by the Auditor and Statement of Receipts and Disbursement (SORD);

WHEREAS, in the interest of the public services to effectively implement the Sagana at Ligtas na Tubig sa Lahat Program and meet the obligations of the Municipality as set forth herein, there is a need to create a Municipal Water and Sanitation (WATSAN) Council and PMU or WATSAN Team shall integrate and promote the development of the water and sanitation sector at the local level and coordinate and supervise the activities and outputs of the Program at the local level.

NOW THEREFORE, by virtue of powers vested upon me by law do hereby order the creation of the Water and Sanitation Council (WATSAN Council) and PMU or WATSAN Team to be composed of the following determining each membership functions and responsibilities, as follows:

SECTION 1. COMPOSITION. The Municipality water and sanitation Council shall be composed of the following:

Chairman	HON. CEZAR T. QUIAMBAO	
Vice Chairman	ENGR. EDDIE A. MELICORIO	Municipal Engineer
Members	MA-LENE S. TORIO	OIC-MPDO
	PETER B. CARAGAN	Budget Officer
	ERLINDA S. ALVAREZ	Accountant
	LUISITA B. DANAN	Treasurer
	DR. PAZ F. VALLO	MHO (RHU I)
	DR. ADRIENNE A. ESTRADA	MHO (RHU II)
	ROMARIE P. SORIANO	MLGOO
	LERMA D. PADAGAS	MSWDO
	LEONORA CASTILLO	NGO
Adviser	HON. MYLVIN T. JUNIO	SB on Environmental Protection

SECTION 2. FUNCTIONS, DUTIES AND RESPONSIBILITIES

A. The WATSAN Council is mainly a policy-making and coordinating body.

2. Integrate project coordination for the activities and staff, consultants and other local Government offices to ensure smoother working relationship
3. Coordinate with the concerned National Government and Non-Government Agencies in the development and implementation of WATSAN projects
4. Prepare and issue local ordinances that will ensure the sustainability of operations of the water supply system, including but not limited to implement actions and collections of water tariff
5. Act as central channel of communication and coordination with the partner agencies, other line agencies, service providers and the general public
6. Mobilize barangay officials in the implementation of WATSAN activities
7. Resolve conflicts and issues at their level
8. Participate in capability-building activities in preparation for 2014 SALINTUBIG Program

B. The WATSAN Team or Project Management Unit are the working force of the WATSAN Council

1. Prepare annual work plan
2. Conduct baseline survey on WATSAN situation in all barangays and rank them according to health, sanitation, water supply problem indicators
3. Establish a WATSAN database through the MPDO and in collaboration with the Municipal Health Office and the Municipal Engineer's Office
4. Conduct Technical Inventory and/or Survey on Existing Water and Sanitation Facilities in number of barangays within the municipality
5. Prepare feasibility studies and project proposals on water and sanitation for consideration of the municipal WATSAN Council, the Sanguniang Bayan and financing institutions and/ or agencies
6. Facilitate sector planning
7. Facilitate organization of communities as water users or as operator of community-based water system
8. Facilitate training of officers and staff of local community water service providers (WSPs) and water Users Associations, especially on the following development of customers service code and tariff setting and regulation
9. Conduct monitoring activities on the extent of project implementation
10. Submit annual accomplishment report
11. Participate in capability-building activities related to the implementation of SALINTUBIG Program

C. CSOs/ NGOs

1. As warranted, conduct community organizing
2. Monitor project implementation
3. Participate planning and evaluation of the project
4. Attend meetings

SECTION 3. ADMINISTRATIVE AND OPERATIONAL SUPPORT

Upon the affectivity of this order, the municipal WATSAN Council, WATSAN Team or PMU may draw its administrative, operational and budgetary requirements from the available fund of the Office of the Mayor.

SECTION 4. EFFECTIVITY. The order shall take effect immediately.

Done this 13th day of July, 2016 at the Municipality of Bayambang, Pangasinan.


HON. CESAR T. QUIAMBAO
 Municipal Mayor